

**Boy Scout Troop 33  
Takoma Park Maryland  
Monthly Committee Meeting  
Minutes**

**June 18, 2018, TP Church Parlor Room, 8-9:30pm**

**Present:** Eric Smith, Jenny Wagner, Otto Masaya, Lee Howard, Maria Wiseman, Tim Miller, Victoria Eisenberg, Dave Lanar, Dave Goldberg, Liz Hoge, Rob Leaventhal, Kevin Balfe, Margaret Newman, Johan Hammerstrom (Scoutmaster), David Droddy, JM Nieman, Nicole Phillips (Interim Chair), Mickey Wagner, Sonja Kueppers

**Introductions & Interim Chair's Report - Nicole Phillips**

Nicole called the meeting to order at 8:05 pm

**Review/Approval of Minutes of May 21 Meeting - Sonja Kueppers**

Minutes were approved unanimously

**Committee Reports**

- Treasurer - Dave Lanar

Dave provided an update on the sale of mulch after the Soapbox Derby. 360 bags of mulch were sold. There was a total profit of about \$4000. It is not yet known how much was spent on food at the Soapbox Derby.

- Eagle Scout Committee - Dave Lanar

Lucas Nieman finished his project, a large little free library, at the executive offices of Casa de Maryland. 20-25 young people from the community showed up to help put it up and paint it. Kids were taking books right away, and Casa de Maryland has a lot of books to restock.

Willis Moran's project will take place at the church, redoing the memorial garden and fence.

Stalin Rozario has a project plan, to build 6-9 benches around 2-3 trees at his school. They have a design in mind and will go to Home Depot to price out wood.

There has been money donated to the troop to help with Eagle Project expenses.

- Membership Committee - Johan Hammerstrom

2 scouts have joined recently; both will be able to go to Horseshoe. There are currently about 60 boys in the troop, with about 45 going to Horseshoe.

- Advancement Report - Johan Hammerstrom

The advancement chart is up-to-date based on the rank each scout is currently working on. Matt Rees, the advancement coordinator, is working with troop scribe to keep that updated. They are not yet sure how to best represent progress toward Eagle. The chart, the boy's Handbook, and TroopMaster may not always be synchronized.

- Training Report - Lee Howard

Lee contacted national to ask about parents going to camp who are not uniformed leaders. They need to have taken Youth Protection Training, which is available to everyone. Lee also followed up with the head of Camp Ross to ask whether YPT forms need to be submitted, and was told that the troop is responsible for maintaining those records. Lee also remarked that reports can be generated from [my.scouting.org](http://my.scouting.org) to make sure everyone is up-to-date.

Making sure everyone is up-to-date on Youth Protection Training will be relevant at recharter time.

- Centennial Committee

No one has yet volunteered to head this up. Lee Howard remarked that the archives contain a lot of interesting materials that will be useful for the Centennial.

- Equipment Coordinator - Maria Wiseman

Maria reported that progress is being made on the equipment closet. Two contractors were identified, she met with one today and will be meeting with the other tomorrow.

- Camp Horseshoe Coordinator - Johan Hammerstrom

Johan reported that there are currently 45 scouts and 7 adults registered for the whole week, and 4-5 adults going for half the week. Eagle pinning ceremony will take place on Saturday at Camp Horseshoe.

- Outdoor Activities Coordinator - David Droddy

David reported that he is still trying to figure out how to best organize the monthly activities. He has gotten some direct contact from boys. More drivers are needed for this weekend. Will be working with the troop scribe to get kids more involved. Parents have been very responsive to e-mails. David asked how to account for scholarships, Dave Lanar asked that he get a note about that so he can keep proper records.

Lee Howard remarked that with e-mail communication, another adult should always be copied per Youth Protection guidelines. Some discussion ensued about what various policies are, including the question of whether parents and their own children are permitted to share a tent. For reference, from the Guide to Safe Scouting (<https://www.scouting.org/health-and-safety/gss/gss01/>). Note that this information appears to contradict what Lee Howard reported above regarding parents at camp:

**(Effective October 1, 2018) Two registered adult leaders 21 years of age or over are required at all Scouting activities, including meetings. There must be a registered female adult leader over 21 in every unit serving females. A registered female adult leader over 21 must be present for any activity involving female youth. Notwithstanding the minimum leader requirements, age- and program-appropriate supervision must always be provided.**

**All adults accompanying a Scouting unit who are present at the activity for 72 total hours or more must be registered as leaders. The 72 hours need not be consecutive.**

**One-on-one contact between adult leaders and youth members is prohibited both inside and outside of Scouting.**

- In situations requiring a personal conference, the meeting is to be conducted with the knowledge and in view of other adults and/or youth.

- Private online communications (texting, phone calls, chat, IM, etc.) must include another registered leader or parent.
- Communication by way of social media (Facebook, Snapchat, etc.) must include another registered leader or parent.

**Separate accommodations for adult males and females and youth males and females are required.**

**Tenting**

- Separate tenting arrangements must be provided for male and female adults as well as for male and female youth.
- Youth sharing tents must be no more than two years apart in age.
- In Cub Scouting, parents and guardians may share a tent with their family.
- In all other programs, youth and adults tent separately.
- Spouses may share tents.

**Lodging/Cabin Accommodations**

**Whenever possible, separate cabins or lodging should be provided for male and female adults as well as for male and female youth. Where separate accommodations cannot be provided due to group size or limited availability, modifications may be made. Where completely separate accommodations are not available, additional supervision is required.**

- If adults and youth of the same gender occupy single-room accommodations, there must be a minimum of two adults and four youth, with all adults being Youth Protection trained.
- Physical separation by other means, including temporary barriers or space, should be used only when no other arrangements are possible.
- These modifications are limited to single-gender accommodations.

**Old Business**

- Key 3 Actions related to concerns about an adult troop leader (Liz Hoge, Chartered Organization Representative)

The Unit Key 3 have sanctioned an adult leader due to a pattern of behavior inconsistent with BSA values and guidelines.

The specific details of this discussion have been omitted from the minutes because it is not appropriate for them to be posted on the Troop website.

All member families will receive a letter explaining this issue, and any questions or concerns can be directed to the Unit Key 3 (Liz Hoge, Chartered Organization Representative; Johan Hammerstrom, Scoutmaster; and Howie Schaffer, Troop Committee Chair.)

- Adirondacks Trip update (Kevin Balfe)

Some additional adults have volunteered to go along on trip, which alleviates problem with insufficient supervision for base camp.

There was a planning meeting last Thursday.

Freeze dried food needs to be ordered.

The deadline for health forms is June 30. Two photocopies should be provided.

We will do a little training at base camp for scouts without canoeing experience. The 50 miler award is being investigated. They will need to determine where to do the conservation work required for the award.

- Camp Schmitt update - Tim Miller

There was an adult work weekend on Memorial Day Weekend. Gary Cardillo, Pat Moran, and Tim Miller went up and repaired both latrines, replaced rotted boards, replaced the door for the scout latrine, leveled the scout latrine, replaced roofs, and added new toilet seats. Also put logs and rocks all the way around the outside.

Gary cleared greenbrier from the adult latrine path.

Pat Moran replaced broken windowpanes.

Pat Moran checked the pond to make sure there were no snags.

Neighbor found a telephone pole for zip line, future project.

The Venture Cabin needs new windows and a new porch.

They will try to make work weekends a more regular thing.

There were two stoves left in the cabin, and there is a missing hose. The 75 gallon propane tank is empty and has an illegal valve, so it can't be refilled. We would now have to rent to obtain this size of tank. Tim suggested obtaining a 40 gallon propane tank, since it takes us about five years to go through the 75 gallon tank. Eric Smith says he has a large propane tank, will follow up to see if it could be used.

### **Report from Scoutmaster - Johan Hammerstrom**

- Change in meeting night survey

50% of respondents prefer to keep meetings on Thursday nights. We will keep it on Thursdays.

- 2018-2019 Preliminary Troop Calendar Planning Process Overview

Draft schedule distributed. Proposes moving leadership terms to sept-feb and mar-aug (from oct-mar and apr-sept) so that it better coincides with horseshoe. Allows for leader training, etc. in February, better coincides with time when cub scouts cross over.

Downside: elections would potentially need to happen at Horseshoe.

Rest of calendar falls into place. Spring campouts generally the first weekend of every month.

**Adjourned at 9:52 pm**

**(Next Meeting **Tuesday**, July 31, 2018, 8pm)**

## **Troop 33 Committee Officers**

CHAIR – Howie Schaffer

CHARTERED ORGANIZATION REPRESENTATIVE – Liz Hoge

TREASURER – Jim Vorhies & Dave Lanar

SECRETARY – Sonja Kueppers

- Communications — Kristen Dill
- Webmaster – Charlie Hairston & Eric Smith

EQUIPMENT COORDINATOR – \*\* Maria Wiseman & Gary Cardillo, Co-Coordinator

MEMBERSHIP COORDINATOR – Bruce Andersen

- September Renewal & Webelos Crossover – Bert Brandenburg
- Recharter Coordinator – Dirck Byler
- Clothing Coordinator – Howie Schaffer
- Training Coordinator – Lee Howard

ADVANCEMENT COORDINATOR – Matthew Rees

- Merit Badge Co-Coordinators/Merit Badge Day -- Marian MacDorman & David Goldberg
- Eagle Coordinator --Dave Lanar

OUTDOOR ACTIVITY COORDINATOR – David Droddy

- Summer Trip Coordinators – Kevin Balfe & John Mark Nieman
- Ski Trip Coordinator – Kristen Dill
- Soap Box Derby Coordinator – Rick Swan
- Health Form Coordinator – Rebecca Woodings
- Camp Horseshoe Coordinator – Brian Frey

**FUNDRAISING/PUBLIC RELATIONS COORDINATOR – \*\*Vacant**

- Pancake Supper – Anna Golovko, Shellie Williams, Minya Zeru
- Mulch Coordinator – Dave Lanar & Eric Smith
- Scouting for Food Coordinator – Wagner Family
- Service Projects (Church/Community) – Kristen Dill
- **Centennial Coordinator – vacant**